

**PANJAB UNIVERSITY, CHANDIGARH**

From: The Deputy Registrar (Accounts), Panjab University, Chandigarh	To, All Chairpersons/Co-ordinators of all centres/Heads of the Departments/ Directors of Regional Centres/ Organizing Secretary of the concerned Event/Fair/Exhibition Panjab University, Chandigarh
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No. 15855-16054/A

Dated: 25/01/2024

**Subject: Regarding providing information of all events/fair/exhibitions taking place at your premises/department.**

Sir/Madam,

This is in reference to letter No. 379 Dated: 10/01/2024 issued by Excise & Taxation Department, U.T., Chandigarh on the subject cited above. The information is being called under section 150 of Central Goods and Services Act 2017 r/w section 21 of UTGST Act.

You are requested to provide information of all events/fair/exhibition which are to take place in your premises/department along with registration details of the organizer (whether sales to take place on regular GSTIN or Casual Taxable person) and also details of stalls etc.

This information should be sent to the office of undersigned 15 days prior to the date of respective event/fair/ exhibition so that the same be forwarded to the O/o Excise & Taxation Department, U.T., Chandigarh in time.

Please ensure meticulous compliance of above instructions.

*S.K. Mahajan*  
**Deputy Registrar (Accounts)**

CC to:

- S.V.C. for kind information of the Vice-Chancellor.
- P.A. to F.D.O. for kind information of Finance & Development Officer.

Registrar

R02/24/615  
12/1/24

EP 748126110  
12-1-24



Excise & Taxation Department, U.T., Chandigarh  
(Additional Town Hall Building, Sector 17, Chandigarh)  
(e-mail: @gmail.com, phone- 0172-2702928)

No. 379

Dated 10/1/24

To

Registrar Punjab University,  
Sector 14,  
Chandigarh

FDO/24/188  
12/1/24  
15/1/24

Subject: Regarding providing information to the department of all the events/fair/exhibition taking place at your premises.

With regard to the above cited subject, you are hereby requested to provide information to the department of all the events/fair/exhibition which are to take place in the premises of university along with registration details of the organizer (whether sales to take place on regular GSTIN or Casual Taxable Person).

This information should be sent to the department before 7 days of the pre-planned events/fair/exhibition. The information is being called under section 150 of Central Goods and Services Tax Act, 2017 r/w section 21 of UTGST Act. in case the booking is done in between the month, the same to be intimated to the undersigned at least 7 days before the start of event.

Ashlesh Sharma

Ashlesh Sharma  
Excise & Taxation Officer-  
Cum-Proper Officer (Ward-4)



12/1  
DREG/FCO  
12/1/24  
Rex  
12/1/24

AR/Indirect tax cell  
Information may be obtained from all the Depts.  
15/1/24

12/1/24