

PANJAB UNIVERSITY CHANDIGARH

To

All the Chairpersons/
Coordinators of All Centres/
Heads of the Departments/Branches
Directors of Regional Centres/
Panjab University, Chandigarh.

No.9293-9492/A

Dated: 03.10.2018

Dear Sir/Madam,

In order to release the Salary to all Daily-wage and other temporary employees of Panjab University for the month of October, 2018 before the festival of Diwali i.e. 07.11.2018, all the Heads of the Department/Branches/Offices are requested to submit the absentee statements of all such employees on 31st October, 2018 (afternoon positively). In case of delay in receipt of absentee statement then office shall not be responsible for any delay which has been caused in the release of salary.

Your kind cooperation is solicited in this regard.


Assistant Registrar (Accounts)

- CC. 1. Registrar for information
2. ACLA for information & necessary action
3. D.R. (Accounts) and all A.R. (Accounts) for compliance.
4. Director Computer Centre with a request to circular the above through the official e.mail of the addresses as above.