

PANJAB UNIVERSITY CHANDIGARH

OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

No 7977-9/26/24

Date 19/03/2024

To

All the Chairpersons,
Coordinators of all the Centres/
Head of the Departments/Branches
Director of Regional Centres/
Panjab University, Chandigarh.

Subject:- Final Call for Arrears of Post-Doctoral/Doctoral Fellowships.

Sir/Madam,

This is in reference to the public notice of UGC no. F.NO.1-1/2024 (SA-I) dated 07.02.2024 regarding claim of arrears.

The UGC has directed to claim pending dues i.e. pre-revised/revised/fellowship/house rent allowance/contingency admissible upto December 2023, by 8th April 2024 on Scholarship and Fellowship Management Portal (SFMP).

The UGC has categorically directed that after 8th April 2024 no claim pertaining to the period up to December 2023 will be entertained by the UGC.

In order to meet the deadline as prescribed by UGC, all departments are requested to submit the following claims latest by 26.03.2024:-

1. Claim of revised HRA w.r.t. research scholars residing in hostels, to be signed by supervisors, HOD and concerned warden with specific dates/period for which arrears of HRA is being claimed.(format enclosed)
2. Claim of contingency for the period up-to December 2023, to be signed by the supervisor and HOD.

No claim received after 27.03.2024 shall be processed, because this office require at least 6-7 days to process claims for uploading on UGC portal.

In case any of the department has not sent the monthly fellowship claim bill for the previous month up to December 2023 that must also be submitted by 26.03.2024. Otherwise, in the light of above direction of UGC this office shall not be able to process the same.

PLEASE TREAT IT AS MOST URGENT

Neeraj
19/3/2024
Assistant Registrar (Accounts G&P)

PANJAB UNIVERSITY, CHANDIGARH

REVISION OF HRA

To

Director
Research & Development Cell
Panjab University
Chandigarh

Sub:- Revision of HRA w.e.f _____

Sir,

This is in reference to the revision of HRA w.e.f. 01.07.2021 as per UGC on SFMP (Scholarship Fellowship Management Portal) from 16% to 18% and also in revision of fellowship w.e.f. 01.01.2023. I _____, UGC JRF/SRF, Deptt of _____ is currently residing in Hostel no/outside address _____ or residing outside and paying rent Rs _____ per month. The following revision of HRA may be made:-

Sr. No	Months	HRA already availed	HRA to be revised
1	July 2021 to December 2022	4960	5580
2	January 2023	4960	6660

Scholar _____ Supervisor _____ HOD _____ Warden (Along with stamp)
Student ID _____ along with stamp _____ (if applicable)

Note:- The Scholars are requested not to submit Rent Deed/Receipt of hostel rent as the same be kept in deptt record for future reference.