PANJAB UNIVERSITY, CHANDIGARH
OFFICE OF THE FINANCE & DEVELOPMENT OFFICER

From	To
Finance & Development Officer Panjab University Chandigarh	1. All the Chairpersons/ Co-ordinators of all centres/ HOD's/ Branches 2. Directors of Regional Centres 3. Principals of all Constituent Colleges

No. 6681-6886/FDO

Dated 14-11-23

REMINDER – V
(FINAL REMINDER)

Subject: Supply of Annual Audited Report of Departmental Association/ Student's Societies Fund for the year 2022-23

Dear Sir/ Madam,

A reference is invited to this office letter no. 2388-2595/FDO dated 01/06/2023 on the subject cited above vide which all departments, Regional Centres & Constituent Colleges were requested to submit the annual audited report of Departmental Association/ Student's Societies Fund for the year 2022-23 to this office at the earliest possible. Thereafter three reminders in this regard were also issued vide this office letter no.3507-3706/FDO dated 12/07/2023, letter no.5004-5204/FDO dated 16/08/2023, letter no.5292-5491/FDO dated 12/09/2023 and letter no.5814-6013/FDO dated 13/10/2023 respectively with the request to supply the requisite information immediately.

However, it is a matter of serious concern that although a period of more than four months has been elapsed but the requisite information is still awaited from various departments. (IGNORE IF ALREAY SUBMITTED)

You are once again requested to submit the annual audited report of your Departmental Association/Student's Society Fund for the year 2022-23 to this office without any further delay. In case a department does not have any such Departmental Association/ Student's Societies Fund, then "NIL" information be sent.

With Regards,

Yours Sincerely

Finance & Development Officer

Copy to:
1. SVC for kind information of the Vice-Chancellor
2. Registrar for information
3. DR (Accounts) and all AR (Accounts) for compliance
4. Director Computer Centre with a request to circulate the above through the official e-mail of the addresses as above.