

PANJAB UNIVERSITY CHANDIGARH

From Finance & Development Officer Panjab University, Chandigarh	To 1. All the Chairpersons/Coordinators of all centres/Head of the Departments/Branches 2. Director of Regional Centres 3. Principals of all constituent colleges
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No. 4212-4411/FDO

Dated. 4/2/2020

REMINDER-III

Subject: Supply of Annual Audited Report of Departmental Students's Societies Fund for the year 2019-20

Dear Sir/Madam,

A reference is invited to this office letter no-2190-2389 dated 10-06-2020 on the subject cited above vide which all departments, Regional Centres & Constituent Colleges were requested to submit the annual audited report of Departmental/Student's Societies Fund for the year 2019-20 immediately to this office. Thereafter two reminders vide letter no-3475-3674/FDO dated 16-09-2020 & vide letter no-3858-4065/FDO dated 27-10-2020 respectively were also issued in this regard.

However, it is a matter of great regret that although a period of more than 5 months has been elapsed but the requisite information is still awaited from the majority of the departments (Ignore if already submitted).

You are therefore once again requested to submit the annual audited report of Departmental/Student's Society Fund for the year 2019-20 alongwith copy of income tax return (if applicable) to this office immediately.

With regards,

Yours Sincerely


Finance & Development Officer

Copy to :

1. SVC for kind information of the V.C
2. Registrar for information
3. D.R (Accounts) and all A.R (Accounts) for compliance
4. Director Computer Centre with a request to circulate the above circular through the official e-mail of the addresses as above.