

PANJAB UNIVERSITY CHANDIGARH
(Estd. Under the Panjab University Act III of 1947)

From:

The Assistant Registrar-II
Pan jab University
Chandigarh

To

1. The Chairperson/Director all Teaching Depts
2. The Directors of P.U. Regional Centers.

No. ST/FC

752-821

Dated 07/08/2020

Subject: - Information pertaining to deposit of fee by the students (session 2020-2021).

You are requested to provide the information pertaining to deposit of fee by the students of your department in the manner as explained below:-

A. FORMAT

- i) Strictly as per Annexure-I
- ii) For each class/section separate Annexure be submitted.

B. PERIODICITY & TIMELINES FOR SUBMISSION OF INFORMATION

- i) For 1st semester (i.e. for newly admitted students) within 15 days from the date of expiry of admission schedule.
- ii) For subsequent semesters within 15 days from the last date prescribed for deposit of fee.

Since the above information is crucial to monitor the timely collection of University dues, you are therefore requested to strictly observe the timelines for submission of above information in the prescribed format.

Yours sincerely,


Assistant Registrar Accounts-II

Copy of above forwarded to the following for information.

1. Secretary to Vice-Chancellor
2. P.A. to DUI
3. P.A. to F.D.O

