

PANJAB UNIVERSITY, CHANDIGARH

To

All the Chairperson/
Coordinators of All Centres/
Heads of the Departments/Branches
Directors of Regional Centres/
Panjab University, Chandigarh

No. 2060-2259/A

dated 16/6/2020

Subject: Closure of Imprest Account 2019-2020 and release of Imprest Amount for the Financial Year 2020-2021.

Dear Sir/Madam,

The Vice Chancellor has allowed the release of imprest amount to all the Departments/Branches/Centres/Regional Centre for the financial year 2020-2021 after the closure of Imprest Account of Financial year 2019-2020. The amount of new Imprest to release will be equal to the amount sanctioned in the financial year 2019-2020.


Assistant Registrar (Accounts)

Copy to:

- a) SVC for kind information of VC
- b) Registrar for information
- c) D.R. (Accounts) and All A.R. (Accounts) for compliance.
- d) Assistant Controller (Local Audit) for information and necessary action.