

PANJAB UNIVERSITY, CHANDIGARH
OFFICE OF THE FINANCE & DEVELOPMENT OFFICER

From:- Finance & Development Officer, Panjab University, Chandigarh	To, I. All the Chairpersons/Heads of the Department / Institutions / Centres/ Branches / Directors of PU Regional Centres / Principals of Constituted colleges, Panjab University, Chandigarh II. P.A . to Vice-Chancellor III. P.A. to Registrar IV. P.A. To Controller of Examination V. Assistant Comptroller Local Audit, PU, Chandigarh.
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No.934-1137/FDO

Date :13.02.2020


Subject: - Travel by Air on duty as well as Leave Travel Concession (LTC)-reg.

Sir/ Madam,

In pursuance of letter of MHRD, New Delhi vide No. F.No.2-3/2018-U-II dated 20.02.2019 and the decision of the Board of Finance vide item No. 3 dated 07.01.2020, the Syndicate vide Para no. 2 dated 18.01.2020 has approved the following amendments in TA/DA rules w.r.t. entitlement for travel by Air.

- I. The air travel through Air India (economy class) shall be compulsory in only those cases where the reimbursement of travel expenditure is to be made out of Central Government Funds. In other cases, the travel by private airlines (Economy Class) shall be permitted. However, the condition regarding booking of air tickets either through the website/ booking counter of concerned Airlines or by the Government approved agents i.e. M/s Balmer & Lawrie, Ashoka Tour & Travels and IRCTC shall continue to be applicable. **No reimbursement of Air ticket shall be allowed if ticket is booked through any private agency / unauthorized travel agent.**
- II. In case of LTC (Leave Travel Concession), the air travel through private airline (Cheapest economy class) shall be permitted subject to the condition that the reimbursement of air fare shall be limited upto an amount equivalent to **Air India economy (S/T Air fare) classes.**

Note:- All other terms and conditions for entitlement / rates, etc., will remain same.


Finance & Development Officer,
Panjab University,
Chandigarh