

PANJAB UNIVERSITY CHANDIGARH
OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

To

All the Chairpersons/
Coordinators of All Centres/
Heads of the Departments/Principle Investigators/
Directors of Regional Centres/A.R. (R &S)
Panjab University, Chandigarh.

No. 5509-5709/FDO/F-8

Dated: 1-10-19.

Subject: Online receipt of tender fee, EMD in case of e-tendering; Bank Account mapping and Training of staff.

Please find enclosed Memo. No. 137/DIT/20192099 dated 04.09.2019 (alongwith Annexures A & B) issued by Director, Information Technology, Chandigarh.

It may be noted that in relation to e-tendering, the provision to receive tender fee, EMD, etc. via online mode has been incorporated in the e-Procurement portal of NIC. In order to enable this functionality, the concerned e-tender inviting authorities (i.e., respective departments/offices) have to inform the details of bank account for online receipt of tender fee, EMD, etc.

It may be mentioned that presently tender fee is deposited in the P.U's main account in SBI No. **10444978333**. The EMD is deposited in concerned Chairperson's bank accounts, which later on refunded to the unsuccessful bidders (after the finalization of tender) by the respective heads of the Departments/Offices at their own level. Accordingly the details of such bank accounts may be informed to the concerned authorities of U.T. Administration, Chandigarh in the prescribed format (**Annexure B**) for further necessary action as follows:

- 1. For receipt of EMD : concerned Chairperson's Bank Account**
- 2. For receipt of tender fee:**

Account No.	IFSC Code	Account Holder Name
SBI Account No.10444978333	SBIN0000742	The Registrar, Panjab University, Chandigarh

You may also depute the concerned official of your department/office for necessary training (as and when organised by the office of Director, Information Technology, Chandigarh Administration) for effective implementation of this functionality.

For further enquiry, the concerned office/department may contact at 0172-2740641 or email at psm.dit@chd.nic.in as given in the enclosed letter of Chandigarh Administration.


Finance & Development Officer

3068/VC3
2/9/19
DEPARTMENT OF INFORMATION TECHNOLOGY,
CHANDIGARH ADMINISTRATION

5th Floor, Additional Deluxe Building, Sector 9-D, Chandigarh -160009
Phone: 0172-2740641, Fax: 0172-2740005

Memo No.: 137/DIT/2019/2094

Dated: 4/9/19

To
All Heads of Departments/Boards/ Corporations/Institutes
UT Chandigarh.

Subject: **Payment Gateway for eProcurement (i) Opening of Account & (ii) Training of staff.**

This is with reference to the subject cited above. In this regard, it is intimated that this department is in the process of integrating the eProcurement portal (GepNIC) of Chandigarh Administration viz. <http://etenders.chd.nic.in> with SBI payment gateway for online tender related payments. Further, your attention is also invited to the enclosed letter no. 1194-F&PO(5)/2019/10519 dated 03.07.2019 (Annexure-A) from the office of Finance Secretary wherein directions regarding operating of DDO account for depositing online EMD through State Bank of India Account have already be sent to you.

Also, as per the requirement of the new system, all departments and their sub-ordinate offices, which are tender inviting authorities, are required to have an SBI account. Accordingly, it has been decided that SBI accounts details shall be furnished by each tender inviting authority to this. Information is to be furnished as per enclosed proforma at Annexure-B. The compiled data of all the accounts opened shall be shared with SBI for further processing.

It may be noted that once shifted to the new Payment Gateway integrated system, the present system would stop functioning so readiness of all departments is important. Further, in order to train employees dealing with eProcurement, two rounds of capacity building trainings by NIC Chandigarh shall be held. The schedule for which would be intimated in due course.

It is therefore requested that SBI account details may be shared with this office **within a week's time along with nominations for the trainings.** For any further information, this office may be contacted at 0172-2740641 and eMail can be sent at psm.dit@chd.nic.in. Further, any assistance required for account opening, Sh. S. S. Chauhan, Asstt. General Manager, Govt. Business Unit NW-1, SBI may be contacted at 9888945755 and agmgad.lhocha@SBI.co.in.

Director, Information Technology
Chandigarh Administration

Encl as above:

Endst No: 137/DIT/2019/2095-2098

Dated: 4/9/19

A copy of the above is forwarded to the following:

1. PS/FS for kind information of Finance Secretary, Chd. Admn.
2. PS/SIT for kind information of Secretary Information Technology, Chd. Admn
3. State Informatics Officer, UT Chandigarh.
4. Asstt. General Manager, Govt. Business Unit NW-1, State Bank of India, Chandigarh

Director, Information Technology
Chandigarh Administration

No. 1194 - F&PO(5)/2019/10519
CHANDIGARH ADMINISTRATION
 FINANCE DEPARTMENT
 (ACCOUNTS BRANCH)

Annexure A

Chandigarh, dated the 03.07.2019

To All Head of the Departments,
 U.T., Chandigarh

Subject:- Opening of DDO Account for depositing Earnest Money (EMD) etc.
 online.

Sir/Madam

I am directed to refer you on the subject cited above and to state that the due to complete switch over on PFMS w.e.f. 01.09.2018 the concept of DDO Account was not in operation. Now, it has come to the notice that DDO Account is mandatory for deploying labour/manpower through GeM for depositing the earnest money (EMD) online.

Hence, it has been decided to allow all the departments to operate the DDO Account for depositing the Earnest Money (EMD) Online through State Bank of India Account as Treasury has already issued vide letter No. NTRP/Treasury/2017/3145 dated 19.02.2018 (copy enclosed).

Finance & Planning Officer,
 for Finance Secretary,
 Chandigarh Administration.

No. 1194-F&PO(5)/2019/10520

Dated: 03.07.2019

A copy is forwarded to the following :-

1. PA/FS for the kind information of Finance Secretary.
2. PS/SSF for the kind information of Special Secretary Finance.

Finance & Planning Officer,
 for Finance Secretary,
 Chandigarh Administration.

