

PANJAB UNIVERSITY CHANDIGARH
OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

No. 1776-1778/FDO I

Dated: 6/9/19

This is in continuation to this office circular no. 2876/FDO dated 28-05-2015. Through the above circular the instructions of Panjab University Accounts Manual (as incorporate under Rule 13.17) regarding transfer of stock/assets at the time of termination of a project/scheme to the concerned departments were reiterated.

In order to ensure strict compliance of the above instructions, it has been decided that as & when the completion report/final Utilization Certificate of a specific project/scheme is to be got audited from the office of the ACLA/CAG empanelled CA firms, the entries regarding transfers of stocks/assets from the stock register of concerned projects/scheme to that of concerned departments shall invariably be got ticked/checked from the office of ACLA. A certificate in this regard shall be recorded on the office copy of such final Utilization Certificate.

The concerned office Supdt. and A.R. G&P section shall be responsible to ensure the compliance of the instructions.


Finance & Development Officer

Issued to:-

1. Office Supdt. (G&P)
2. Assistant Registrar (G&P)

Copy to:

ACLA for information & necessary action.