

PANJAB UNIVERSITY CHANDIGARH
OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

To

All the Chairpersons/
Coordinators of all Centres/
Heads of the Departments/Branches
Directors of Regional Centres,
Panjab University, Chandigarh.

No. 3248-3447 / FDO

Dated: 28-5-19

Dear Sir/Madam,

This is in reference to the provision contained in Rule 17.3 (4) of Panjab University Accounts Manual read with circular no. 4724-4923/A dated 4.07.2018, concerning maintenance of accounts and audit of Departmental/Student's Societies Funds.

As per the aforesaid provision, each department is required to submit the annual audited accounts of Departmental/Student's Societies Funds within 60 days from the date of closing of the financial year. Most of the departments are yet to submit such report.

You are, therefore, requested to submit the annual audited report of the Departmental/Student's Societies fund immediately.

With regards,

Yours sincerely,


Finance & Development Officer

- Copy to: 1. SVC for kind information of the Vice Chancellor
2. Registrar for information
3. D.R. (Accounts) and all A.R. (Accounts) for compliance.
4. Director Computer Centre with a request to circulate the above circular through the official e.mail of the addresses as above.