

PANJAB UNIVERSITY CHANDIGARH
OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

No. 298-497/FDO

Dated: 16-01-2019

To

All the Chairpersons/
Coordinators of All Centres/
Heads of the Teaching & Non-teaching Departments/
Directors of Regional Centres/All Wardens of PU Hostels/
ACLA/DSW
Panjab University,
Chandigarh.

Subject:- Compliance of rule 27.14.8, of PU Accounts Manual regarding pre-audit of procurement cases valuing more than Rs. 5 Lac.

Your kind attention is invited to Rule 27.14.8 of Panjab University Accounts Manual, 2012, which requires pre-audit of each case of procurement of goods and services valuing more than 5 lacs by the ACLA before placing the order to the concerned vendor.

It has been brought to the notice of the undersigned by the ACLA that some of the departments did not put up the case before the ACLA for pre-audit as required in the aforesaid rule.

All concerned are hereby requested to ensure meticulous compliance of the above provision, failing which this office would not be able to process the concerned bill for payment.

Please treat it as **'Most Urgent'**


Finance & Development Officer

Copy to:

S.V.C. for kind information of Vice Chancellor.