

Panjab University, Chandigarh

From

The Registrar
Panjab University
Chandigarh-160 014.

To

1. All Heads of Deptts./Branches/
Offices, P.U.
2. A.C.L.A./S.O.
3. All Superintendents of Accounts and
Establishment Branches
4. Incharge, Data Entry Unit

No. 11315-515/A

Dated : 15/11/18

Dear Sir/Madam,

In pursuance of the decision of the Board of Finance dated 21.02.2012 duly approved by the Syndicate/Senate dated 29.02.2012 & 31.03.2012 respectively, the Vice-Chancellor is pleased to adopt the Punjab Government Notification No. 10/120/2015-2F.P.2/205 dated 22.05.2017 (copy enclosed) issued by Govt. of Punjab, Department of Finance w.r.t. grant of Conveyance Allowance amounting to Rs.1000/- p.m. to the categories of Deaf and Dumb employees w.e.f. issue of Notification i.e. 22.05.2017 on the same terms and conditions mentioned therein.

This is for your information and further necessary action.

Yours faithfully,

(Vikram Nayyar)

Finance & Development Officer



ਪੰਜਾਬ ਸਰਕਾਰ
ਵਿੱਤ ਵਿਭਾਗ
(ਵਿੱਤ ਪ੍ਰਸ਼ਨਨਲ - 2 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ,
ਸਮੂਹ ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰ,
ਸਮੂਹ ਜ਼ਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਅਤੇ
ਸਬ-ਡਵੀਜ਼ਨਲ ਮੈਜਿਸਟ੍ਰੇਟ।

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 22-5-17

ਵਿਸ਼ਾ: ਗੁੰਗੇ ਅਤੇ ਬੋਲੇ ਕੈਟਾਗਰੀ ਦੇ ਕਰਮਚਾਰੀਆਂ ਨੂੰ ਕਨਵੇਅੰਸ (conveyance) ਅਲਾਊਂਸ ਦੇਣ ਬਾਰੇ।

Handwritten notes: 9430, 7/2/17, and other illegible scribbles.

ਸੰਖਿਆ/ਸ਼੍ਰੀਅੰਕਾਂ ਜੀ,

ਮੈਨੂੰ ਆਪ ਜੀ ਦਾ ਧਿਆਨ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਵੱਲ ਦਿਵਾਉਣ ਅਤੇ ਇਹ ਲਿਖਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਗੁੰਗੇ ਅਤੇ ਬੋਲੇ ਕੈਟਾਗਰੀ ਦੇ ਕਰਮਚਾਰੀਆਂ ਨੂੰ 1,000/- ਰੁਪਏ ਪ੍ਰਤੀ ਮਹੀਨਾ ਬਤੌਰ ਕਨਵੇਅੰਸ (conveyance) ਅਲਾਊਂਸ ਦੇਣ ਦਾ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਹੈ।

Handwritten notes: 2nd copy, 15/1/17, and other illegible scribbles.

2. ਇਹ ਅਲਾਊਂਸ ਕਰਮਚਾਰੀ ਦੇ ਗੁੰਗੇ ਜਾਂ ਬੋਲੇ ਹੋਣ ਬਾਰੇ ਸਾਬੰਧਿਤ ਜਿਲ੍ਹੇ ਦੇ ਸਿਵਲ ਸਰਜਨ ਵੱਲੋਂ ਜਾਰੀ ਕੀਤੇ ਸਰਟੀਫਿਕੇਟ ਦੇ ਅਧਾਰ ਤੇ ਹੀ ਮਿਲਣਯੋਗ ਹੋਵੇਗਾ।

3. ਇਸ ਤੋਂ ਇਲਾਵਾ ਗੁੰਗੇ ਅਤੇ ਬੋਲੇ ਕਰਮਚਾਰੀਆਂ ਨੂੰ ਕਨਵੇਅੰਸ (conveyance) ਅਲਾਊਂਸ ਦੀ ਪਾਤਰਤਾ ਸਬੰਧੀ ਬਾਕੀ ਸ਼ਰਤਾਂ ਵਿੱਤ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 31/38/78-7 ਐਫ. ਆਰ./5073, ਮਿਤੀ 15.6.1982 (ਕਾਪੀ ਨੰਬਰ) ਰਾਹੀਂ ਜਾਰੀ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਹੀ ਰਹਿਣਗੀਆਂ। FLAC/TA

4. ਇਹ ਹਦਾਇਤਾਂ ਤੁਰੰਤ ਪ੍ਰਭਾਵ ਤੋਂ ਲਾਗੂ ਹੋਣਗੀਆਂ।

5. ਇਹ ਹਦਾਇਤਾਂ ਆਪਣੇ ਅਧੀਨ ਕੰਮ ਕਰਦੇ ਅਧਿਕਾਰੀਆਂ/ਕਰਮਚਾਰੀਆਂ ਦੇ ਧਿਆਨ ਵਿੱਚ ਲਿਆ ਦਿੱਤੀਆਂ ਜਾਣ।

ਵਿ: ਵਾਸੁਪਾਤਰ,

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ਅਧੀਨ ਸਕੱਤਰ ਵਿੱਤ (ਸ)

ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਸਮੂਹ ਵਪੀਕ ਮੁੱਖ ਸਕੱਤਰਾਂ, ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਾਂ, ਮੁੱਖ ਸਕੱਤਰਾਂ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰਾਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

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ਅਧੀਨ ਸਕੱਤਰ ਵਿੱਤ (ਸ)

enquiry and back. The Travelling allowance may be regulated in accordance with the pay of the post held by the Government employee immediately before his removal, dismissal or compulsory retirement from service.

No. 31/34/78-7FR-(4857)-77, Subject:- Grant of Travelling Allowance for
Dated 24th January, 1979 appearing before Enquiry Officers.

In continuation of the instructions issued contained in Punjab Government Department of Finance circular No. 475-7FR-78/16723, dated the 12th May, 1978, para 15.2A, it has further been decided that when any retired Government Employee is required to appear before the Inquiry Officer, in interest of public his TA/DA be calculated under the ordinary rules on the basis of last pay drawn by him, the concerned department may grant travelling allowance for the journey performed by him from the station from which he is drawing pension or any other place whichever is shorter. The expenditure will be debit-able and paid by the department at whose instance the Inquiry is to be conducted and subject to the condition that the Inquiry officer Certifies that the journey was performed under his orders and in the interest of public service.

No. 31/38/79-7FR/5073, Subject:- Grant of Conveyance allowance to
Dated 15th June, 1982 the Blind and Orthopedically handicapped
State Government employees.

Keeping in view the peculiar difficulties experienced by the Blind and Orthopedically handicapped State Government employees who generally require physical assistance for going to and coming from the place of their duty, a question of granting some concession to such employees, on the Central Government pattern has been under consideration of the State Government. The Governor of Punjab is pleased to decide that such of the State Government employees borne on the regular establishments (including work charged staff), who are orthopedically handicapped may be granted Conveyance Allowance @ 10% of the basic pay subject to a maximum of Rs. 50/- per month, and in case of Blind employees the Conveyance Allowance already admissible in terms of Punjab Government letter No. 3467-4GSII-77/48974, dated 5th /6th December, 1977 be enhanced from Rs. 40 to Rs. 50 per month, if 10% of the basic pay works to Rs. 50 or more. **This concession will be subject to the following conditions:-**

- (i) An orthopedically handicapped employee will be eligible for conveyance allowance only if he or she has a minimum 40% permanent partial disability of either the upper or lower extremity deformities, or 50% partial disability of both upper and lower limbs together.
- (ii) The Conveyance Allowance will be admissible to the Orthopedically handicapped employees on the recommendation of Head of Orthopedics Department of a Government Civil Hospital.
- (iii) In the case of blind employees, the allowance will be admissible on the recommendation of Head of Ophthalmological Department of Government Civil Hospital ; and
- (iv) The allowance will not be admissible during leave (except casual leave), joining time and suspension.

2. The government employees concerned shall apply for the grant of

conveyance allowance to the Heads of their Departments. It shall be the responsibility of the Head of Department concerned to refer the cases of the concerned employee to the appropriate medical authorities for obtaining their recommendation for grant of conveyance allowance.

3. The conveyance allowance at the above rate shall be admissible with effect from the date of issue of this sanction.

4. The instructions for the grant of Conveyance Allowance to the Blind Government employees contained in the Government of Punjab Circular letter No. 3467-4GSII-77/48974, Dated 5th /6th December, 1977, will stand modified to the above extent.

**No. 12(3)86-2FP-IV/84,
dated 27th January, 1986.**

**Subject:- Deputation/Delegation abroad –
Reimbursement of Taxi Fare from Airport to
hotel and vice versa in the country visited.**

It has been decided by the Government that officers visiting foreign countries on official tour may be reimbursed actual taxi charges incurred for the performance of journey from Air Port to hotel and vice versa in the country of visit subject to their furnishing a certificate to the effect that he/they has/have not availed of Indian Mission Car facility for the said journey(s).

You are therefore requested to bring these instructions to the notice of all the Government officers under your control for meticulous compliance.

**No. 11(45)86-IFP-IV/55,
Dated 21st January, 1987**

**Subject:- Simplification or adjustment on
account of pay and TA advance on transfer –
Avoidance of Inter Governmental settlement.**

Please refer to the subject cited above. Under the provision of Appendix 3-B1 of Punjab Financial Rules, Volume-II/Rules 10.25(a) of Punjab Financial Rules, Volume –I, dealing with the settlement of pay and TA advances in cases of transfer of Government servants from one Government to another, travelling expenses, (both ways) are borne by the borrowing Government and the advance of pay is accounted for in the books of that Government to which the official proceeds on transfer.

2. The Government of India, Ministry of Finance, Department of Expenditure, in consultation with the Punjab Government have decided to simplify the procedure for the adjustment of the accounts of Pay and T.A. advances granted to the Central Government servants on transfer from one Government to another vide their letter No. 14(6)86/TA/1143, dated 17th November, 1986 (copy enclosed.)

3. Accordingly, the matter has been considered by the State Government and it has been decided that in the cases of transfer, any advance towards Pay/TA paid by the lending Government would be finally booked as revenue expenditure in its books. Recovery/adjustment of these advances from the officers Pay/T.A. bill will be watched, as at present through the last pay certificate and credit/net debit would be accounted for in the same manner in the books of borrowing Government. The same drill will operate in reverse when the Government servant reverts to the parent Governments. All cases of transfer of Government servants between two Governments whether for proceeding on deputation or on reversion