

**PANJAB UNIVERSITY, CHANDIGARH**  
**OFFICE OF THE FINANCE & DEVELOPMENT OFFICER**

To

All the Chairpersons/  
Coordinators of All Centres/Heads of the Departments/Branches  
Directors of Regional Centres/ACLA  
Panjab University, Chandigarh.

No. 6931-7130 / FDO

Dated: 6-11-18

**Subject: Regarding procurement of Goods & Services through GeM.**

This is in continuation to the earlier instructions circulated vide No. 6612-6811/FDO dated 29.10.2018 regarding procurement of Goods & Services through GeM.

Various departments/offices have expressed practical problems in procuring various small value items/products through GeM because of non-availability or delay in supply as the minimum delivering time on GeM portal is 15 days.

In view of the practical problems being faced by various departments/offices, the Vice-Chancellor after due consideration has exempted the procurement of small value items costing upto Rs. 10,000/- from GeM with stipulation that the department should not bifurcate the quantity or go for piecemeal purchases to avoid procurement through GeM.

These instructions shall be reviewed depending upon the updation on GeM portal regarding shorter delivery time and availability of small value items etc.

  
Finance & Development Officer

Copy to the following for information/necessary action:

1. SVC for kind information of the Vice-Chancellor
2. DUI
3. Registrar, PU
4. C.O.E., PU
5. ACLA
6. D.R. (Accounts)
7. All Asstt. Registrars of Accounts branches