

PANJAB UNIVERSITY, CHANDIGARH.

OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER.

To

All the Chairpersons,
Coordinators of All Centers,
Head of the Departments/Branches,
Panjab University, Chandigarh.

No. 7698-7898/FDO

Dated: 8-12-17

The Syndicate in its meeting held on 23-09-2017 vide Paragraph 10 has approved the addition of following as sub-clause (e) under Rule 8.8 (i) and clause (iv) under Rule 8.38 at page 68 and 88 respectively of the Panjab University Accounts Manual 2012.

Rule 8.8:

- (e) After allotment of the work, there should not be any change in specifications of the material. Change in specifications should normally not be allowed in any case, until it is a dire necessity keeping in view the urgency of the work/interest of the work. However, in such cases, the financial implications involved should invariably be brought on record for enabling the competent authority to consider such an amendment and take appropriate decision.

Rule 8.38:

- (iv) Pre inspection of all material should be carried before the same is allowed to be utilized on the works. The material on receipt at site should be duly inspected by an officer next in hierarchy to the Officer-in-Charge of the work who would duly certify that the material received at site is strictly as per specifications mentioned in the DNIT/work order and there is no deviation whatsoever. The Contractor should also be a signatory to such a report and the material should be duly stamped by the Inspecting Officer and the report should mention the defined stamp so that the material could subsequently be checked at site even after its installation at a later stage.

This is for the information and necessary compliance by all concerned.


Finance and Development Officer
Date: 8-12-17

Endst No: 7899-7908/FDO.

Copy submitted to the following for information/necessary action.

1. Vice Chancellor.
2. D.U.I.
3. Registrar.
4. C.O.E.
5. Deputy Registrar (Accounts)
6. All Assistant Registrar (Accounts)
7. All Officials.

-Sd/-
Finance and Development Officer